



Account Application Form

Applicants seeking credit facilities must complete all sections and the DD form.
 New credit facilities will only be offered on a direct debit basis.

If you wish to pay by card please complete sections 1, 2 & 4.

For CASH ONLY accounts please complete sections 1 & 4.

office use only						
account code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
date rec'd	<input type="text"/>					
sales rep	<input type="text"/>	<input type="text"/>	processed by	<input type="text"/>	<input type="text"/>	
rep to confirm all relevant sections completed	credit	<input type="text"/> 1	<input type="text"/> 2	<input type="text"/> 3	<input type="text"/> 4	<input type="text"/> DD
	card	<input type="text"/> 1	<input type="text"/> 2	<input type="text"/> CC	<input type="text"/> 4	
	cash only	<input type="text"/> 1			<input type="text"/> 4	

1 Business Details required for ALL account applications

Business Name	<input type="text"/>	Business Type	<input type="text"/> SOLE TRADER / PARTNERSHIP <input type="text"/> LLP <input type="text"/> LTD Co. <input type="text"/> PLC
Proprietor Name <small>(if Sole Trader)</small>	<input type="text"/>	Company Name <small>(if LLP / LTD / PLC)</small>	<input type="text"/>
Business Type <small>(Café, Pub, School etc.)</small>	<input type="text"/>	Company Number	<input type="text"/>
Delivery Address		Invoice Address (if different)	
street	<input type="text"/>	street	<input type="text"/>
town	<input type="text"/>	town	<input type="text"/>
post code	<input type="text"/>	post code	<input type="text"/>
telephone	<input type="text"/>	telephone	<input type="text"/>
e-mail	<input type="text"/>	e-mail	<input type="text"/>
years trading at this address	<input type="text"/>	these premises are:	<input type="text"/> OWNED <input type="text"/> LEASED
Chef / Order Contact 1		Chef / Order Contact 2	
name	<input type="text"/>	name	<input type="text"/>
telephone	<input type="text"/>	telephone	<input type="text"/>
calling preferences	<input type="text"/> Mon AM PM <input type="text"/> Tue AM PM <input type="text"/> Wed AM PM <input type="text"/> Thu AM PM <input type="text"/> Fri AM PM		

2 Proprietor Details required if you wish to pay by card or are seeking credit facilities

Proprietor / Director 1		Proprietor / Director 2													
name	<input type="text"/>	name	<input type="text"/>												
street	<input type="text"/> Home address	street	<input type="text"/> Home address												
town	<input type="text"/>	town	<input type="text"/>												
post code	<input type="text"/>	post code	<input type="text"/>												
telephone	<input type="text"/>	telephone	<input type="text"/>												
e-mail	<input type="text"/>	e-mail	<input type="text"/>												
if you wish to pay by card (see terms for our policy)															
name on card	<input type="text"/>	<table border="1"> <thead> <tr> <th colspan="4">office use only</th> </tr> </thead> <tbody> <tr> <td colspan="4">sales rep to confirm sight of card for fraud prevention purposes</td> </tr> <tr> <td>sign</td> <td colspan="3"><input type="text"/></td> </tr> </tbody> </table>		office use only				sales rep to confirm sight of card for fraud prevention purposes				sign	<input type="text"/>		
office use only															
sales rep to confirm sight of card for fraud prevention purposes															
sign	<input type="text"/>														
last four digits	<input type="text"/>														
expiry date	<input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y														

continue overleaf...

Two references required, no direct competitors please. Can include alcohol supplier, waste disposal firm, contractor etc.

Bank Details

Credit Reference 1

name

telephone

e-mail

bank

address

town

post code

Credit Reference 2

name

telephone

e-mail

account holder name

acc. no.

sort code - -

credit limit requested £

- All products are offered subject to availability.
- Any damages or shortages must be notified at the time of delivery to either the driver or the sales office. Regrettably we are unable to process any claims made thereafter.
- Our drivers are not authorised to accept goods for return without prior notification.
- The Company shall retain ownership of all goods until payment has been received in full.
- Isle of Wight 'AM' deliveries are not subject to a minimum order value (subject to our fair usage policy). A minimum delivered order value of just £50 is applicable to all other orders, including Isle of Wight 'PM' deliveries and deliveries to the Hampshire & Dorset areas. Orders under this value will incur a delivery charge. Please contact us for a quote for delivery to other areas.
- We reserve the right to alter pack sizes and/or pricing without prior notice.
- All new customers are supplied on a 'Cash-On-Delivery' basis until our credit clearance criteria have been positively processed.
- Customers with credit facilities are required to settle their account by direct debit. Weekly accounts on the Tuesday of the week following delivery, and monthly accounts on the 14th of the month following delivery. The Company reserves the right to charge interest on overdue accounts and will do so in accordance with the Late Payment of Commercial Debts (Interest) Act and compensation charges at a rate of 8% per annum above the Bank of England base rate as revised from time to time. In addition if the Customer defaults on payment the Company reserves the right to place the matter in the hands of their debt recovery agents, without prior warning in writing, and shall be entitled to full reimbursement of any fees or disbursements paid to the debt recovery agent to aid recovery of monies outstanding to the Company.
- Cancellation of direct debits without prior notification / agreement will result in your account status being immediately changed to 'Cash-On-Delivery' only.
- Any direct debits or other payments re-presented, bounced or otherwise rejected by the bank will incur a £12 handling charge.
- Goods correctly supplied but returned as 'unwanted' will be subject to a 10% re-stocking fee. This is simply to cover the very real costs associated with picking, checking, transporting and administering the return of the product(s).
- Personal debit cards are accepted at no additional charge and Personal credit cards up to the value of £100 only. Corporate debit cards are credit cards are accepted but are subject to a 2% fee, excluding the use of a Corporate Visa debit card of which there is no additional charge. Due to payment processing costs, any variation to this clause will be with prior authorisation in exceptional circumstances only. We do not accept payment by cheque. Fees are subject to change inline with our payment provider's charges. You will be notified of any changes to this policy.
- Once accepted, temperature controlled goods cannot be returned for credit unless faulty, for food hygiene reasons.
- Completing our account application form does not guarantee that credit facilities will be granted, however you will be notified by the accounts department if / when approval is granted or declined.
- Should the applicant fail to pay for goods and/or services provided for any reason resulting in the Company taking further action (including but not limited to court and/or debt recovery services), the Company reserves the right to pursue the individual proprietors and/or directors named overleaf for the balance of the debt if it is not possible to make a claim against the business itself. The Customer hereby confirms that approval has been sought from all parties named on this application to enter into this agreement on their behalf.

I / we agree to the above terms and conditions, which shall apply to all orders placed. I also agree that I am signing on the behalf of all other Directors, Partners and/or any other person in the business with legitimate interest, with their knowledge and consent of the same.

signature date

print name position

office use only

sales rep's comments

trade group(s)

internet searches carried out (print and attach findings)

Google Credit Safe score credit terms agreed

Facebook recomended limit £ credit limit agreed £

director approval

welcome letter sent scanned & filed date

